

# Administration

Office Space That Works Harder



# Administration



Managing a growing number of files and records is an overwhelming task. With files piling up and no room to expand, adding a few more filing cabinets can be out of the question. Kardex Remstar offers a broad range of automated storage and retrieval systems designed to make your office space work harder.

## Increased Productivity

The unit delivers all stored files directly to the operator; eliminating time spent walking and searching through filing cabinets to find a specific file. Less walk and search time allows more time for other value added activities.

## Built In Security

With state and industry specific retention laws, businesses need to carefully consider the creation and management of files. From a digital transaction history to a physical locking door, minimum to maximum security options are available to provide administrators the exact security they require. With Kardex Remstar systems, breaches in security are minimized and the possibility of lost files is considerably reduced.

Our solutions:

### Maximum Storage Performance

Sixteen or more standard 5 drawer filing cabinets can fit into one automated storage unit, recovering between 70% to 85% of previously occupied floor space. Each unit can be equipped with pull-out drawers for top tab letter or legal size filing, carriers for side tab letter or legal filing or drawers for storage of media or other goods.

### Applications:

- Books & binder storage
- Storage of files
- Storage of media
- Archival storage

## Lektriever Vertical Carousel

At the press of a button: document management saving space, time and costs.

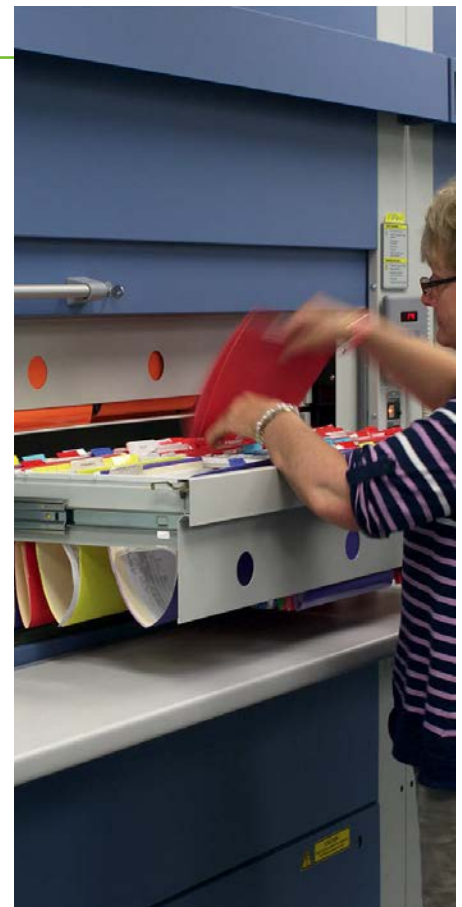
The Lektriever Vertical Carousel provides high density storage for a variety of items including files, media, stationery, books, binders, uniforms, pathology slides, linens, and weapons. Carriers can be equipped with divided shelves, drawers, bins or totes to accommodate a variety of items. Operation is simple and user friendly: the Lektriever automatically rotates to present the required item to the operator with the press of a button.

Delivering stored items to an operator with the push of a button, virtually eliminates wasted walking, searching and bending activities to dramatically improve productivity by up to 160%. Stored items can be physically secured with a lockable door and optional software can be integrated to record each transaction, providing reports by user.

The capacity of the Lektriever vertical carousel is equivalent to at least 16 four drawer file cabinets and typically recovers up to 70% previously occupied floor space. Items are delivered at an ergonomic height, providing 100% accessibility. Units are available in a wide range of colors and finishes to match any office decor.

### Benefits At A Glance:

- Increased Storage Capacity
- Improved Security
- Space Savings
- Enhanced Ergonomics
- Sustainable Design



## Case Study: medical records storage in an organized environment



### The Customer

Union Medical Center is one of the largest medical centers for union employees in the Chicago area. With over 22,000 patient records, and over 200 new records each month, Union Medical Center faces the challenge of keeping their records organized, on-site and easily accessible.

1

### Task definition

Union Medical Center was looking to increase filing capacity while saving floor space.

2

### Solution

One Lektriever Vertical Carousel.

3

### Advantages at a glance

- Saved 79 % floor space while storing the same number of files

4

### Scope of delivery

- 1 Lektriever Vertical Carousel

## Life Cycle Management

### Life Cycle Management

We keep your logistics on the move. 24 hours a day, 7 days a week, in over 25 countries throughout the world. Life Cycle Management is the active management of the complete life cycles of Kardex Remstar storage and retrieval systems. Our service provides a secure basis for the long term, efficient operation and ensures sustainability and profitability. Life Cycle Management by Kardex Remstar comes in three practical packages.

### ESSENTIAL

Qualified dealer certified service technicians implement know-how to protect and maintain your machinery and equipment. The service included in this package sets the foundation for long term and efficient operation of your storage unit.

### PLUS

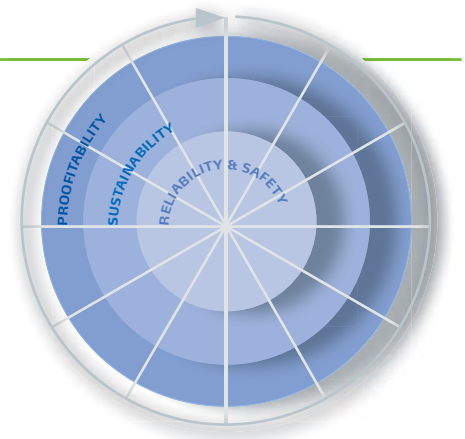
Besides maintenance, the key components of this service package include priority telephone support with 24/7 availability every day of the year and high-efficiency management of spare parts.

### EXTRA

Are you looking for something more? If so, the EXTRA Service package is the answer! Active maintenance management, move management, modification work plus training and regular software support combine to make this service package comprehensive.

### Service Products

- Safety Inspection
- Standby Service
- Telephone Support
- Maintenance



- Spare Parts
- Move Management
- Repairs
- Modifications
- Training
- Spare Part Packages

## Kardex Remstar:

Your local authorized Kardex Remstar distributor

**Our dynamic storage and retrieval systems are designed to improve your material flow and optimize your intralogistics.**

**Experience in intralogistics: as a technical leading supplier of vertical lift modules, vertical carousels, horizontal carousels, order picking software and life cycle services Kardex Remstar has installed more than 140,000 dynamic storage solutions all over the world.**

Our applications serve a wide range of customers including administration, automotive, chemical & pharmaceutical, electronics, government, healthcare, medical device, oil & gas, and warehouse & distribution. With more than 1,300 employees, two production facilities and local representatives and service locations in over 30 countries around the globe we offer solutions that provide greater profitability.

Further information: [www.kardexremstar.com](http://www.kardexremstar.com)